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**ROSTER OF ADMINISTRATIVE AND SUPERVISORY STAFF**

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**Location:** CLOVIS ADULT EDUCATION, 1452 DAVID E. COOK WAY, CLOVIS, CA 93611

Complete this roster for all administrative and supervisory staff (full-time and part-time) currently employed.  
**Complete one chart per campus.**

| NAME                    | JOB TITLE                    | YEAR EMPLOYED | HIGHEST EDUCATION                                     | EXPERIENCE  | NO.OF HOURS PER WEEK |
|-------------------------|------------------------------|---------------|---|---|----------------------|
| <i>Sample: Jane Doe</i> | <b>Dean of Instruction</b>   | <b>2008</b>   | <b>MS/Ed Leadership</b>                               | <b>Instructor/10 yrs; Asst Dean/4 yrs; Dean of Instruction/6 yrs</b>                          | <b>40</b>            |
| BARBARA HANSEN          | GUIDANCE LEARNING DIRECTOR   | 2018          | MS/SCIENCE EDUCATION, CLEAR ADMINISTRATIVE CREDENTIAL | INSTRUCTOR 20 YRS, GUIDANCE INSTRUCTIONAL SPECIALIST 3 YRS. GUIDANCE LEARNING DIRECTOR 14 YRS | 40                   |
| COURTNEY MCMAHON        | LEARNING DIRECTOR, CTE       | 2016          | MS/SCIENCE EDUCATION, CLEAR ADMINISTRATIVE CREDENTIAL | COUNSELING 7 YRS, ADMINISTRATION 7 YRS  | 40                   |
| CRYSTAL RODRIGUEZ       | GUIDANCE LEARNING SPECIALIST | 2012          | MA/GUIDANCE AND COUNSELING                            | COUNSELING 13 YRS   | 40                   |
| GWEN ROSS               | COORDINATOR NURSE EDUCATION  | 2007          | BS-NURSING, RN  | NURSING 40 YRS, CLASSROOM INSTRUCTOR 36 YRS   | 40                   |
| ED SCHMALZEL            | PRINCIPAL                    | 2013          | MA/EDUCATION  | COUNSELING 1 YR, ADMINISTRATION 19 YRS  | 40                   |